

A RESOLUTION BY

01- R -1730

FINANCE/EXECUTIVE COMMITTEE

AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH AMERICAN APPRAISAL ASSOCIATES, FOR FC-7328-01, COMPREHENSIVE FIXED ASSET VALUATION AND RECORD SYSTEM, ON BEHALF OF THE DEPARTMENT OF FINANCE IN AN AMOUNT NOT TO EXCEED \$671,545.00. ALL CONTRACTED WORK SHALL BE CHARGED AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1C28 524001 T31K02039993.

WHEREAS, the Director of the Bureau of Purchasing and Real Estate did advertise on behalf of the City of Atlanta for FC-7328-01, Comprehensive Fixed Asset Valuation and Record System; and

WHEREAS, the Chief Financial Officer and the Director of the Bureau of Purchasing and Real Estate have recommended that the contract for FC-7328-01, Comprehensive Fixed Asset, be awarded to the top ranked proponent, American Appraisal Associates, to commence as of the date it is executed by the Mayor of the City, attested by the Municipal Clerk, delivered to the Contractor, and will continue for a period of twelve (12) months.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to enter into an appropriate contractual agreement with American Appraisal Associates for FC-7328-01, Comprehensive Fixed Asset.

BE IT FURTHER RESOLVED, that the Director of the Bureau of Purchasing and Real Estate be and is hereby directed to prepare an appropriate contract for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FURTHER RESOLVED, that said contract shall not become binding on the City and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to contracting parties.

BE IT FINALLY RESOLVED, that all revenues generated will be deposited in various accounts designated by the Chief Financial Officer.

(9/24/01-BPRE RFM/cz)



CITY OF ATLANTA

DEPARTMENT OF FINANCE
68 MITCHELL STREET, S.W., SUITE 11100
ATLANTA, GEORGIA 30335-0312
TEL: (404) 330-6430 • FAX: (404) 658-6667


BILL CAMPBELL
MAYOR

DAVID CORBIN
CHIEF FINANCIAL OFFICER

dcorbin@ci.atlanta.ga.us

MEMORANDUM

To: Felicia Strong-Whitaker, Director
Department of Purchasing & Real Estate

From: David Corbin, Chief Financial Officer 
Department of Finance

Date: August 28, 2001

Re: Comprehensive Fixed Asset Valuation Proposals

We have completed our review of the Fixed Asset Valuation proposals that were received in conjunction with the above referenced solicitation. Based on staff recommendations and my final review, we have chosen to enter into negotiations with American Appraisal Associates to provide services to the City. The underlying evaluations by members of our review team are attached for your files. Please forward all appropriate correspondence to the remaining proponents. My staff will also be available to assist your Bureau in completing the necessary legislation required for approval by the Mayor and Council.

As I have indicated in prior conversations, the completion of this project is critical to meeting the requirements of GASB 34 by December 31, 2002. Your support of our Department's efforts is very much appreciated.

Cc: Dominic Ochei, Deputy CFO
Lee Hannah, Director of Accounting

FC-7328-01 COMPREHENSIVE FIXED ASSET (EVALUATOR'S SCORES)

PROONENTS	EVALUATOR #1	EVALUATOR #2	EVALUATOR #3	TECHNICAL SCORE	OCC SCORE	TOTAL SCORE
V. R. Maximus	76	75	75	226/3 75	15	90
American Appraisal Associates	78	79	78	235/3 78	15	93
Thompson, Cobb, Bazilio Associates	69	67	69	205/3 68	15	83
Global Technologies Group, Inc.	67	70	67	204/3 68	Non-Responsive	Non-Responsive
Marshall & Stevens, Inc.	73	71	40	184/3 61	Non Responsive	Non-Responsive
Parsons Infrastructure, & Technology Group/Usinfrastructure Inc., A Joint Venture Group	75	77	67	219/ 3 73	15	88



CITY OF ATLANTA

BILL CAMPBELL
MAYOR

OFFICE OF CONTRACT COMPLIANCE
55 TRINITY AVENUE, S.W., SUITE 1700
ATLANTA, GEORGIA 30303
TEL (404) 330-6010
FAX (404) 658-7359

SUSAN BRONSTON SULLIVAN
DIRECTOR

MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Bureau of Purchasing and Real Estate

FROM: Susan Bronston Sullivan, Director *SBS/HO*
Office of Contract Compliance

DATE: August 10, 2001

RE: Recommendation for FC- 7328-01
Comprehensive Fixed Asset Valuation and Record Sytem
(RFP)

We are in receipt of six (6) proposals for the above referenced project. The Office of Contract Compliance has carefully reviewed and evaluated the proposals for minority and female business enterprise participation.

<u>Company</u>	<u>EBO</u>
American Appraisal Associates, Inc.	15
Parsons/US Infrastructure, JV	15
Thompson, Cobb, Bazilio, & Associates	15
VRM-MAXIMUS	15
Global Technologies Group, Inc.	Non-Responsive
Marshall & Stevens, Inc.	Non-Responsive

If there are questions, please contact me or Pamela Smith at 330-6010.

CC: File
Rholanda Malveaux, BPPE

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON



Commissioner's Signature



Director's Signature

Originating Department - Finance

Contact Person: R. Malveaux, 6938
Cynthia Zachery (ext 6057)

Committee(s) of Purview - Finance/Executive

Council Deadline: September 24, 2001

Committee Meeting Date(s) October 10 & 11, 2001

Full Council Date: October 15, 2001

CAPTION:

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BACKGROUND

Assist the City in developing a capital asset accounting program to meet the requirements under GASB Statement 34.

FINANCIAL IMPACT

All contracted work shall be charged and paid from Fund, Account and Center Number 1C28 524001 T31K0203993.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by Mayor's Office:

10/1/01
(date)

Reviewed by:

(initials)

(date)

Submitted to Council:

(date)

Action by Committee:

____ Approved ____ Advertised ____ Held ____ Amended
____ Substitute ____ Referred ____ Other

**BUREAU OF PURCHASING AND REAL ESTATE
LEGISLATION SUMMARY**

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**REQUESTING
DEPARTMENT:**

Finance

CONTRACT TYPE:

Formal

SOURCE SELECTION:

RFP per Code Section

**BID/PROPOSAL
OPENING:**

June 20, 2001

**NO. INVITATIONS
ISSUED:**

Thirty-two (32)

PROPOSALS RECEIVED:

Six (6)

PROPONENTS:

1. Parsons Infrastructure & Technology Group, Inc./ Usinfrastructure, Inc., A Joint Venture
2. Thompson, Cobb, Bazilio Associates
3. Global Technologies, Group, Inc.
4. Marshall & Stevens, Inc.
5. American Appraisal Associates
6. V. R. Maximus

BACKGROUND:

Assist the City in developing a capital asset accounting program to meet the requirements under GASB Statement 34.

SOURCE OF FUNDING:

Fund Account and Center Number 1C28 524001 T31K02039993

TERM OF CONTRACT:

From date of execution until a period of twelve (12) months.

**EVALUATION TEAM
COMPOSITION:**

Finance Department/OCC